

**Addendum note: The County Executive's Proposed FY11-16 CIP budget delivered to the County Council on January 15, 2010 has delayed the design and development funding for the Davis Renovation project from fall FY10 to late fall FY11. If approved by the County Council in May, 2010, this will extend all of the timeline items mentioned below by approximately 12 months.**

### **Notes from December 2, 2009, Public Meeting about the Davis Library Renovation Building Project**

- Public Services Administrator for Facilities and Strategic Management Rita Gale and Davis Library Manager Rita Tull are the lead persons working with Facilities Department of General Services (DGS), Building Design and Construction Section on the project.
- The DGS Project Manager is Jan Wilson. She will be responsible for oversight on the architects doing the design on the project and overseeing the construction of the renovated facility.
- The Library webpage ([www.montgomerycountymd.gov/library](http://www.montgomerycountymd.gov/library)) has a link for Building Projects that shows the current renovation/new construction projects underway in the Department; use that page as place to go for updates.
- The Department has a five year Facilities Plan which expires this year and which will be updated in the next 12-18 months. New construction and renovation projects must be in this plan for the County Executive and County Council to consider them for planning and funding.
- The Library Department starts by doing a needs assessment for the facility under consideration, then develops a Program of Requirements (POR) for the project. After the POR is signed by the Director of Public Libraries, it is routed to other departments for signoff and then it goes to DGS to be placed into their Facilities Planning process. Once the Planning Process is complete, the project is proposed for funding in the biennial Capital Improvement Program (CIP). The County considers proposals for renovations or new construction funding every two years.
- The FY09-14 CIP included funding for an expansion for Davis due to anticipated growth in the White Flint/Grosvenor area.
- Davis should have been recommended for renovation in 2006, but the renovation/construction projects are running 3-6 years behind the 20 year cycle the Library Department sets for renovation projects. Silver Spring has waited 15 years for its new building.
- The Davis library opened in 1964 and was last renovated in 1986.
- The Davis Program of Requirements was written in April 2005. Funding for design was first approved in the FY07-12 CIP and was again funded in the FY09-14 CIP budget by Council. Funding was only approved for design and not for construction. Council now waits until closer to the start of construction to approve that funding so the costs are more realistic. The Davis community is encouraged to watch the CIP funding for the library and be prepared to lobby for funds if they are not added by Council.
- The branch is 25,750 gross sq. ft. now. The POR recommends adding 9300 gross sq. ft. for meeting ADA requirements, improving aisle spaces, developing a new work room design, adding seating and more space for materials collection, and providing a separate delivery and staff entrance. New tutor and group study rooms and a children's program room have been included in the list of needs for the addition. Major behind the scenes work will involve updating the heating ventilation and a/c system as well as replacing all the lighting and windows. Every new County building is required to be certified LEED SILVER.

- The assigned architect for the project is The Lukmire Partnership with offices in Arlington, VA. Library staff will meet with the architect and Project Manager and come up with a conceptual design based on the elements of the Program of Requirements and as much of the feedback received as is doable. Another public meeting will be scheduled about the end of February or beginning of March to review a concept design.

#### QUESTIONS and ANSWERS

##### What about parking?

The number of spaces is dictated by gross square feet of the building.

##### Is the lower level included in the POR?

Yes

##### What is currently occupying the lower level space?

Mobile Services is housed there and there is also a staff training lab for the Library Department. The use of the lower level will be examined before the completion of the schematic design phase for the project..

##### What is the timeline?

It will be 18-20 months before construction begins. The project start date was mid-November 2009 when the contract with the architect was signed. Construction is currently scheduled to begin in July 2011.

##### When construction starts, does the library close?

Yes

##### Is approval of construction budget built into the timeline?

Yes

##### What is the estimated closing date of the building to prepare for construction?

Approximately May 1, 2011.

## LIKES

- Walk into large open space with both desks visible and accessible
- Natural light-lots of windows
- Current size of large meeting room-no smaller, away from thick of things, restrooms available
- Availability of space in lobby for handouts
- Like smaller meeting room; hope to have 1 or 2 available
- Like having 2 ways into library
- Like seating availability in entry lobby
- Area for FOL booksales convenient in lobby
- Like having the area for books upstairs (many votes)
- Space available for tutoring
- Bright, high ceilings
- Location is welcome
- Plenty of parking
- 3 entrances to parking lot
- Self-checkout (add more)
- Outside look-subtle, blends into neighborhood; no experimental architecture
- Covered walkway into front entrance
- Display cases as enter-enlarge the display cases
- Square footage for current meeting room
- Height/location of display cases: see above easily-not too low
- Don't hear traffic and noise from outside
- Like carpet to dim noise but not in heavily trafficked areas where it will get gross
- Brick and glass for exterior
- WIFI
- Plenty of outlets (need more)
- MC Express near checkout desk for browsing while in line
- New books in separate space
- Fiction/nonfiction/scifi/mysteries arrangement
- 4 checkout and 1 return configuration of the desk (consider more checkout stations in the new building so that when lines form, customers have the option to use electronic self-checkout over face to face staff help)
- Xerox machine on same floor as books
- Restrooms on both floors (water fountains on both levels)
- Elevator that is self-propelled
- Chairs can be moved out of meeting room and space is flexible (like meeting room chairs)
- Reading table-computer chairs slide easily in and out
- Having space for groups to meet
- Space for YAs (need the same or more)

## DISLIKES

- Shelving that requires getting on a stepstool to reach the top; also bottom
- Large Mobile Services area/ has no separate room for classes that are held-people disturbed by folks walking in and out
- Staff lounge very uninviting-need more comfortable room
- Not enough locker space
- Size of children's cluttered, crowded, not enough tables & chairs
- Periodical area not comfortable due to pillars and crowded conditions
- Awkward nooks/fiction arrangement not logical
- Computers in open space-would like to have enclosed areas
- Stools for computers-high, uncomfortable
- Not enough space for community notices/info and artwork
- Restrooms upstairs and downstairs
- NO dimmer for meeting room lights
- Temperatures both AC and heating are either too hot or too cold
- Chalk blackboards in meeting rooms; prefer dry erase/white boards
- Windows that don't have coverings to filter sunlight
- Have to go across the room to pick up printout (printing)
- ADA parking only available now for one not both entrances
- Lighting inadequate in parking lot
- HVAC equipment located outside in parking lot
- Landscaping appearance and condition of some trees
- Sound of bookcarts in meeting room (need rubber wheel carts)
- Signage for bookdrop; no one knows where it is
- Insufficient meeting space for tutors and small groups (would like a large dedicated classroom with tiered seating (instructional) and performance space)
- Not enough space for artwork
- No loud space for teen use
- Not flexible space
- No refrigerator or ice machine in meeting room (don't like kitchen area; need to make it more attractive)
- Visibility of the sign (library)
- Wrong info on back side of sign (still indicating Special Needs Library)
- Being crowded
- Exit from large meeting room – stairs up to parking lot
- Stairwell from upstairs to lower level (narrow and dark)
- Democracy Ave. entrance/exit too tight (cars entering/exiting)
- Not enough space for what the library is being used for most